



Job Description: Facilities Intern

Description: The Facilities Intern manages the facilities and farm to fit the needs of programming and horses. In executing this work, the Facilities Manager works directly with volunteers through Saturdays on the Farm, Corporate Work Days and Facilities Teams workdays.

Reports to: The Facilities intern reports to the equine manager of both farms

Location: 3620 Kildaire Farm Road and 3120 Tarheel Clubhouse Road. The ideal candidate would be available to work at both campuses at least once per week. However, single-campus internships are available.

Hours: At least 20 hours per week, flexible between Monday and Saturdays, 9a to 7p. The ideal candidate would be available for a full year, rather than just one semester

Compensation: unpaid for internships less than 20 hours per week and one semester. Applicants available for the full year or more than 20 hours per week will be eligible for a salary negotiation commensurate with experience.

Responsibilities:

Farm Management

- Leads hay-making at the Cary Farm
 - Cuts, bales, dries and stores
- Mows pastures, drags arena and maintains landscaping at both Raleigh and Cary Farms
- Manages forage and pasture management at the direction of the equine manager who is responsible for the health and well being of the equines
 - Assessing nutritional value
 - Takes soils and forage samples
 - Fixes fences and installs gates
 - Herbicide control
 - Mowing Fertilizer and lime application
- Responsible for caring for and maintaining the CORRAL tractor and trailers: regular maintenance and ad hoc needs
- Coordinates with Volunteer Manager to ensure work and tools are prepared for CORRAL workdays
- Organizes and is responsible for farm inventory
- Procures materials and supplies for farm management and ongoing projects
- Keeps the farm management areas of the barn organized and labeled
- Leads CORRAL participants in farm chores

Volunteer Support

- Coordinates volunteer needs & organizational needs for the farm and facilities - prepares volunteer leaders prior to Work Days to effectively lead projects
- Coordinates and communicates with volunteers on the Facilities teams at both farms



Requirements

- Experience with farm, barn and pasture management
- Ability to communicate with staff and volunteers effectively over email
- Task-oriented, able to handle a task list and manage work independently
- Self-directed with ability to work on a team